

# POSTING

March 19, 2021

## **SUBSTITUTE PARAPROFESSIONALS/SECRETARIES**

Carbondale Area School District is seeking applicants for Substitute Paraprofessionals (Highly Qualified status preferred) and Substitute Secretaries.

Requirements:

- Application
- Resume
- Required Clearances (PDE-6004 under Act 24, 34, 114, 151, 126, and 168)
- CPR/AED/First Aid Training (For Paraprofessional)
- Physical and PPD test
- Documentation of Highly Qualified status for PA Paraprofessionals (if applicable)
- Lifting or moving up to 75 lbs will be required: Movements such as stooping, crouching, bending, kneeling, climbing and reaching are also required. This position requires spending a majority of the workday standing and walking, with occasional sitting.
- Positions may be for an emotional support classroom involving intense behavioral modifications in the primary and secondary grades.

These assignments may change based on student needs. Assignments are subject to change for these positions at the discretion of administration at any time.

APPLICATIONS MUST BE SUBMITTED TO:  
FAITH ANN FARBER  
SECRETARY TO THE SUPERINTENDENT OF SCHOOLS  
101 BROOKLYN STREET  
CARBONDALE, PA 18407  
570.282.2507 ext. 1221