

Carbondale Area Elementary School

Arrival and Dismissal Procedures



Arrival 7:30- 7:40 a.m.

*****After 7:50 a.m. students must be signed in at the main office by a parent**

Students are not to be on campus prior to 7:30 a.m.(there is no supervision available prior to this time).

Bus Students will enter from the back door and will be directed by staff to their classrooms. .

Dropped Off Students will enter through our front main doors.

Pre-K, KDG, 1st and 2nd Grade get dropped off at the TOP ROW closest to our building. Parents are to remain in their cars. Students should be ready to safely exit their vehicles. Due to safety concerns, parents are not permitted to walk their children to classes. CA staff will be assisting and supervising students as they enter. Please be mindful of students crossing at the cross section. Student should be seated in your car on the passenger side to exit safely to our sidewalk. Please have all materials ready- bookbag, lunchbag, umbrella, coats etc...If you have to get items out of the trunk, you will be asked to park your car. We must keep the drop-off line moving consistently to not block Rt 6 traffic.

Grades 3,4,5 and 6 parents should drive between the lower rows in the parking lot. Please do not block staff as they are trying to park for the day. Adults please stay in your car. Staff will direct students to the doors.

Dismissal 2:25-2:40

Bus Students will be called to the bus lane based on their appropriate Bus #. A guardian must be at the bus stop to meet students in grades PK,K,1 and 2. Child will not be allowed to get off the bus without supervision present.

Van Students will exit safely with their monitors.

Walker/Pick-Up Students

Pre-K, KDG, and 1st grade will be dismissed using our front main doors. Parent/Guardian should wait for child out front.

Grades 2,3,4,5 and 6 will exit out Door #7 on the front side of the building. Parents are to be parked and can meet their child if needed near the exit door.

Parents, please be patient with us as we get into our arrival-dismissal groove. We have over 800 students that we are responsible for, and that takes time, accountability and patience.

If a child is returned by the bus or not picked up, local authorities will be notified. Supervision is not available after school. If there is an emergency, please call the school and notify us.

Parents, please have your ID handy to confirm identity if asked.

We are looking forward to a successful, safe, school year!

Thank you for being a part of our CA Team.